

Supported Local Core WebEOC Boards

Plans Review Board

Incident Independent Based

(CMS Facility Request Tracking)

Description: This board documents and facilities participation in emergency plans review.

Views: This board provides two list views: one for accessing and adding information and the other for read only access.

List View - This view lists the facilities by name with the associated magisterial district facility type, contact status and last contact status date. (The view only list does not include the ability to create a new record or make edits.)

Magisterial District	Facility Type	Facility Name	Contact Status	Date Last Contact Status	Action
Leesburg	Child Day Care	Little Angels	Sent Second Letter Request	03/06/2017	QDetails Edit
Blue Ridge	Assisted Living Facility	Facility One	Made Phone Call To Facility	11/02/2017	QDetails Edit
Broad Run	Child Day Care	Facility Two	Complete	11/08/2017	QDetails Edit

Date <= 30 Days
Date >= 31 Days
Date >= 61 Days

Default Features:

- Data displayed in reverse chronological order from when last saved (latest information on top)
- New record creation by clicking the “New Record” button
- Record editing through the “Edit” link
- “Details” link to view the associated document record in a non-editable format with the ability to add or edit report plan review information
- Color coded Date Last Contact Status with color code key at the bottom
- Print to PDF functionality from the Actions dropdown
- Filtering by the Magisterial District field by selecting the desired district
- Filtering by the Facility Type field by selecting the desired type
- Filtering by the Contact Status field by selecting the desired status
- Search capability on the Facility Name field

Variation: Prince William County has a version of this board called: CMS Facility Request Tracking. This version drops the Magisterial District field, changed Contact Status to Request Type and added a Status field

Facility Type	Facility Name	Request Type	Date Last Request Type	Action
Home Health	Test Facility	Plan Review	01/11/2018	QDetails Edit

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Input (Edit) View – This view is where facility and plan review is created and modified.

Enter Record Data:

Facility Name:	<input type="text" value="Little Angels"/>
Facility Address:	<input type="text" value="801 Sycolin Road Leesburg VA"/> Map
Facility POC Name:	<input type="text" value="Jane Doe"/>
Facility POC Email:	<input type="text" value="jane@doe.com"/>
Facility POC Phone Number:	<input type="text" value="555-1212"/>
Facility Type:	<input type="text" value="Child Day Care"/> ▼
Magisterial District:	<input type="text" value="Leesburg"/> ▼

[Cancel](#) [Save](#) [delete](#)

Default Features:

- Dropdown fields to maintain data consistency
- Maps Add-On enabled to view location on a map

Variation: The Prince William version (CMS Facility Request Tracking) dropped the Magisterial district field.

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Details View—This view enables the review of the facility information and provide report information access

Record Details

Facility Name: Little Angels
 Facility Address: 801 Sycolin Road Leesburg VA
 Facility POC Name: Jane Doe
 Facility POC Email: jane@doe.com
 Facility POC Phone Number: 555-1212
 Facility Type: Child Day Care
 Magisterial District: Leesburg

+ New Report

Reporting Year	Contact Status	Date of Last Contact Status	Action
2017	Sent Second Letter Request	03/06/2017	QDetails Edit

Date <= 30 Days
Date >= 31 Days
Date >= 61 Days

[Return](#)

Default Features:

- “Return” link to close the window and return to the list view
- Color-coded Date of Last Contact Status with a key at the bottom
- “New Report” button to create a new report record.

Variations: The Prince William County version (CMS Facility Request Tracking) removed the Magisterial District.

Report View - This view enables the review document to be entered or modified.

Enter Report Data:

Reporting Year:

Contact Status:

Date of Contact Status:

Notes:

Add Notes:

Attach Record:

Default Features:

- Drop down field to maintain data consistency
- Date/Time picker code to facilitate proper date format
- “Browse” button to facilitate attaching a document

Variations: The Prince William County version (CMS Facility Request Tracking) added the following fields: Follow-up POC Name, POC Email, POC Phone Number, and Status.