IUUU	ctivity	y Man	ager Boa	ard (Vers	sion1.0)	li	ncident lr	ndepende
escript	ion: Th	is boar	d enables co	ollection of	productivity m	netrics. T	his inclue	des projec
atus an	d hours	s worke	d. Also, the	option to e	nter additiona	l informa	tion for E	xercise o
raining	details i	is offere	ed.					
iews: T	his boa	rd offer	s a list view	and an inp	out/edit to reco	ord the pr	oductivit	V
formatio				•				
ist Viev	/ – This	s view li	sts the prod	uctivity info	ormation that i	ncludes	status, pi	roject
uration,			•	,			71	,
raining - 2015								Print to PDF
ranning - 2015								
rannig - 2013			PG	C Productivi	ty Manager			
New Activity R			PG	C Productivi	ty Manager Search Clear			Filter by Statu
			PG	C Productivi			All	Filter by Statu
New Activity R		End Date	PG	C Productivi		Project Duration	All Hours Worked	Filter by Status
New Activity R Hours Worked Activity	Report	End Date		Activity	Search Clear		Hours	
New Activity R Hours Worked Activity Name Rubber	Report		Status	Activity	Search Clear Activity Description		Hours Worked	Actions
New Activity R Hours Worked Activity Name Rubber Ducky	Start Date		Status Complete Concept	Activity	Search Clear Activity Description Testing 123 Test Activity		Hours Worked 24	Actions Edit Details Edit

Default Features

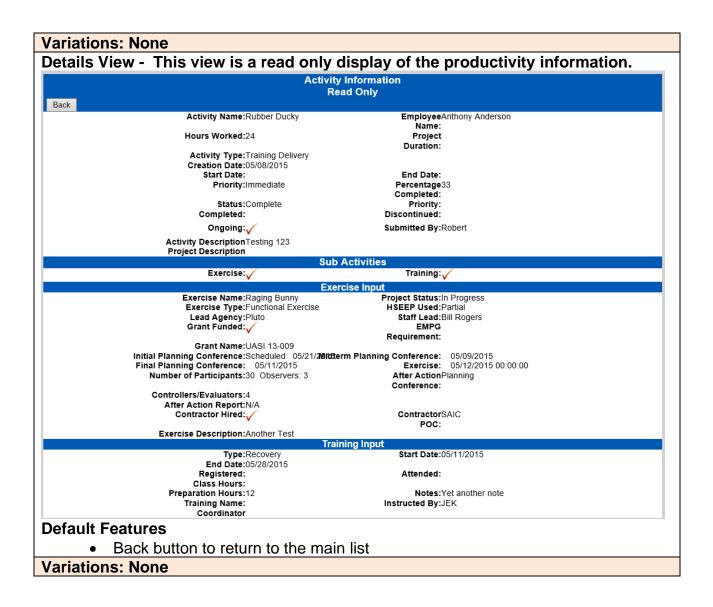
- Search capability on the activity description, status and activity name fields for the specified text
- New record creation by clicking the New Activity Report button.
- Sort capability on the Activity Name, Status, Activity Completion, and Hours Worked fields.
- *Edit* button to modify/add item information
- Details button to view additional information on the items.
- *Print to PDF* button to print a version of the list view without the buttons.
- Ability to produce a report for the Hours Worked by clicking the *Hours Worked Report* button.

Variations: None



Input (Edit) View – This view is for adding/editing productivity informa	tion.
New Record	
Save Spell Check Cancel	1
Current Date: [6/17/2015 Employee Anthony Anderson V Activity Name	
Activity Type: Program Management Priority: Improve (Antiony Anderson V) Activity Name:	
Completed: Discontinued: Orgoing:	
Submitted By: Hours Worked:	
Activity Description	
~	
Program Description	
Description	
Delete Record:	
Sub Activities	
Sub Activities Exercise: Training:	3
Exercise Input	
Exercise Name: Project Status: V Status: Concept Development V	
Exercise Type: V HSEEP Used: V	
Lead Agency: Staff Lead: Grant Funded: EMPG Requirement:	
Grant Name:	
Initial Planning Conference: V Midterm Planning Conference: V	
Final Planning Conference: Exercise: Exercise:	
Number of Participants: 0 After Action Conference:	
Observers 0 Controllers/Evaluators 0	
After Action Report	
Contractor Hired: Contractor POC	
Exercise Description:	
Training Input Type: NIMS/ICS Start Date: End Date: III	
Registered: Class Hours:	
Preparation Notes:	
✓	
Training Name. Coordinator	
Default Features	
 Date/Time Picker for date formatting 	
 Check boxes 	
Dropdown fields to maintain data consistency	
Spell Check button to ensure correct spelling	





Hours Worked Report - This view is provides a nice summary report that can be	е
printed.	

Hours Worked Report										
Back Filter by Start Date: Only shows projects that began during this range of dates.										
										mm/dd/yyyy
Activity Name	Start Date	End Date	Status	Activity Completion	Activity Description	Project Duration	Hours Worked			
Rubber Ducky			Complete		Testing 123		24			
			Concept Development							
another test		01/10/2015	Concept Development	checked	Test Activity Description		25			
another test Josh Activity	01/07/2015	01110/2010								
	01/07/2015 01/15/2015	01/15/2015	In Progress	checked			05			

Default Features

- Date Range area to filter the information by selecting a range of start dates to Search.
- *Back* button to return to the list view.
- *Print to PDF* button to produce the information in a format without the buttons.

Variations: None