

Supported Specialty WebEOC Boards

Open Actions Tracker Board (Version 1.0) *Incident Independent Based*

Description: This board tracks open action items for an agency (e.g. Health Department). This board was based off the Corrective Action Tracking board.

Views: There are several list views for this board that look similar—one for users with read only capability, the second for users who have privileges to create and edit open action records, and the third for creating, editing and removing open actions.

List View – This view lists all corrective action items. The addition or function of buttons varies depending on the access level granted.

The screenshot shows the 'FCHD Open Actions Tracker' interface. At the top, there is a header with 'Training - 2016' on the left, 'FCHD Open Actions Tracker' in the center, and 'Filter By Status: All' on the right. Below the header is a navigation bar with a 'New Record' button, a search input field, and 'Search' and 'Clear Search' buttons. The main content area displays a table with the following data:

ID#	Item	Status	Description	Assigned	Assigned Date/Time	Closed Date/Time	Edit/View
1	test 1	Closed	test	FIRE - FS615 (For Fire Station 15 Personnel)	04/07/2016 14:10:14	04/13/2016 14:18:22	Edit Details

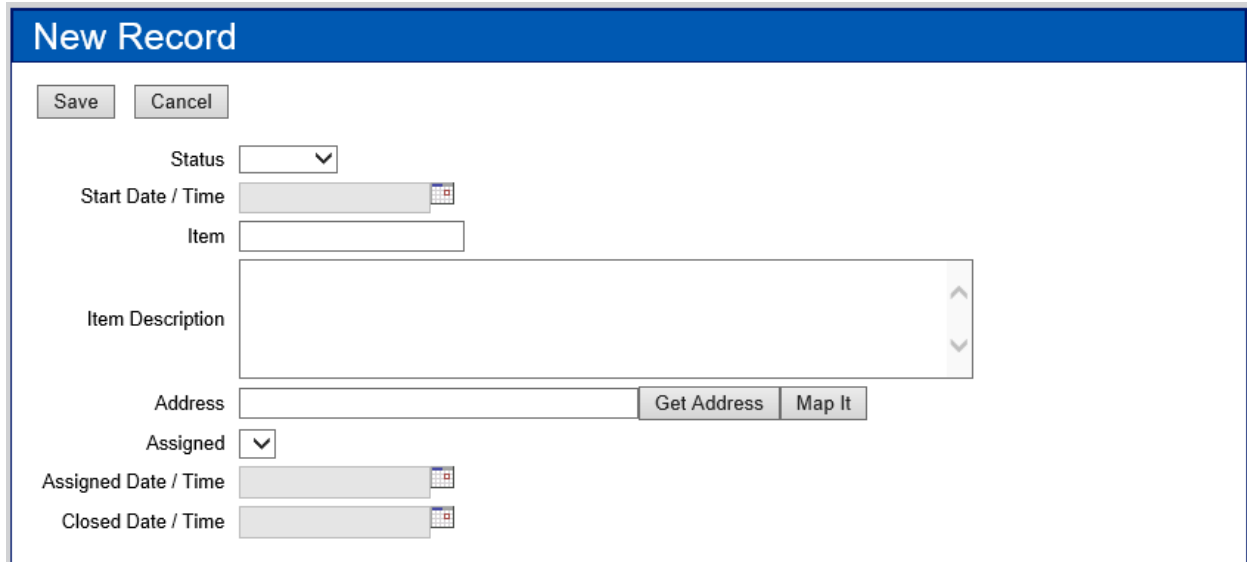
Default Features

- Data filtering by the status value using the filter drop down list provided in the header.
- *Details* button to access additional information that provides access to provide actions that have taken place.
- *Edit* button to modify the open action information. This button is visible only if you have been granted privileges to edit.
- New record creation by clicking the *New Record* button. This button is only visible where access has been granted.
- Search capability on the event name, event description and assigned to fields.

Variation: None

Supported Specialty WebEOC Boards

Input (Edit) Corrective Actions/Improvement Plan View – This view is for users to enter/update open action information. A separate edit view is available for providing updates on progress and status of an open action.



New Record

Save Cancel

Status

Start Date / Time

Item

Item Description

Address Get Address Map It

Assigned

Assigned Date / Time

Closed Date / Time

Default Features

- Drop down lists to maintain data consistency
- Test area fields for the item description
- This board is Mapper enabled so the address can be geocoded and the location displayed on a map.
- Date/Time picker code to facilitate proper date format.

Variations: None

Supported Specialty WebEOC Boards

Open Action with view/access to the action items view: This view enables users to record the actions they have taken for the base record.

Training - 2016
FCHD Open Actions Tracker

Back

Item	test 1
Start Date / Time	04/12/2016 12:59:23
Status	Open
Item Description	test
Address	1000 North Memorial Drive, VA 22211
Assigned	
Assigned Date/Time	04/07/2016 14:10:14
Closed Date / Time	04/13/2016 14:18:22

Add Action

Initial Date/Time	Status	Entered By	Action	Edit
04/12/2016 13:37:36	In Progress	Ciprian Sufitchi	Exercise Controller	Edit View

Default Features

- *View* button to access additional details on the action item.
- *Edit* button to modify an action item. This button is only visible where access has been granted.
- New record creation by clicking the *Add Action* button. This button is only visible where access has been granted.
- Color coded status fields to easily identify those needing attention.

Variations: None

Supported Specialty WebEOC Boards

Add/Edit Action Entry: This view provides a mechanism for the user to add or edit an action item.

New Record

Entered By

Initial Date / Time

Input

Status

Action

Location

Length (in Hours)

Number of Staff

Action Notes

Default Features

- Drop down lists to maintain data consistency
- Text area field for the action notes
- Date/Time picker code to facilitate proper date format.
- Drop down lists to maintain data consistency

Variations: None